How to Give a Good Conference Presentation

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How to Give a Good Conference Presentation

• Conference Presentation formats
• Tips for a good presentation
• Questions
Conference Presentation formats

• Full Paper – 20 minutes + 5 minutes for questions
• Concise Paper – 12 minutes + 3 minutes for questions
• 5 MINUTES FOR TRANSITION BETWEEN SPEAKERS

• Digital Poster – 2 minutes each in a 30 minute session

• Symposium – 40 to 55 minutes. Check the program
Conference Presentation formats
- Digital Posters

Active Learning Space has 10 x 42” full HD screens (1920px x 1080px; 16:9, landscape)
Conference Presentation formats
- Digital Posters

• Should be able to be viewed online through a browser; the aim is to share the posters beyond the presentation session.
• Should be ‘stand-alone’ in that they can be run locally: the room has good wifi, but we do not want to rely on it.
• Convey main points within 5 minutes of reading or playing, so if slide-based, use 15 slides or less
• Should work for small and large screens (text above 24pt)
• Overall file size limit per presentation of 60MB
• Include authors’ names, contact details and any references, twitter hashtag or author ID for comments and questions
• Should have copyright permission for all content
Tips for a good presentation

1. Stick to time – don’t have too many slides
2. Time for questions is important – cue the chair
3. What is your main point?
4. Consider important facts first, then elaborate
5. Avoid self-talk
6. Understand your audience
7. Tell stories
8. Think about presentations you liked and consider why?
9. Do a dry run

Further ideas -
Questions

Please ask any questions about the different formats or tips for a good presentations
– do you have any tips to offer?
– what presentations have you liked and why?

You can either type your question in the chat box or press the talk button to ask your question.