GUIDELINES FOR FULL AND SHORT PAPERS TO BE PUBLISHED IN THE ASCILITE 2003 PROCEEDINGS

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Abstract
The information provided in these guidelines is designed to assist us in the compilation of the proceedings. The guidelines themselves are formatted according to the printer specifications, so please follow them precisely.

Keywords
A list of key or focus terms by which your paper can be indexed. Please centre this line!

Deadlines

- The deadline for initial submission of both full and concise papers is **July 30th 2003.**
- For accepted papers to be included in the ASCILITE 2003 proceedings, your paper must arrive in the correct electronic form on or before **September 30th 2003** and at least one author must have registered for the conference for the paper to be included in the proceedings.

Logistics

- All papers submitted for consideration by the programme committee must adhere to this format and it is recommended that you use the MS-Word template available from the conference website (www.adelaide.edu.au/ascilite2003). Papers that do not adhere to this format will not be considered.
- The proceedings will be printed from the electronic file exactly as you submit them, without any reduction or changes. You will be notified as to the final submission process when your paper is accepted.
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Please use the embedded Word styles within the template to ensure consistent formatting.

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The title for your paper should be in Arial font, 14pt and bold, all capitals and centred. Place two blank lines after the title. There should be no separate title page.

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After the title give the name and affiliation of each author including department, institution, country and email address. Use Times New Roman 10 point, centred and place two blank lines after each set of author details. Each author name should be in bold and the email address in italics. Authors with the same department or centre affiliations should be listed on the same line and separated by commas with the final two authors separated by the symbol &.

Please do not put any acknowledgments here. If you need to recognise other contributions, place them in the optional *Acknowledgments* section at the end of the document.

Abstract
Abstracts should be no more than 200 words in length. Start with the word "Abstract" in Times New Roman 10pt bold. This is to be followed by the text of the abstract with left and right justification and indented 1.5cm from the left and right margins; the text is Times New Roman 10pt italic. Place two blank lines after the abstract.

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All diagrams, tables and figures included in the paper should be clearly labelled and centred between the margins. Please leave two blank lines before and one line after the diagram, table or figure. Insert the label below each item, in Times New Roman 10pt italic and centred. Leave one blank line after the label.

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Start the literature references with the heading "References" using the same formatting for a 1st level heading. Please use the referencing styles exactly as shown at the end of these guidelines to ensure consistency throughout the proceedings.

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Details

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Examples

... this special form (Black & Lines, 1998b) is very ...
... as described by Black and Lines (1998a) ...
... and this argument (Keystone et al., 2000c) is used ...
... across time and space (Jones, 1999a; White & Beckett, 1997).

References

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Reference List Formats

Books

O'Shea, T. & Self, J.A. (1983). *Learning and teaching with computers*. Englewood Cliffs, NJ: Prentice-Hall Inc.

Chapters in Books or Articles published conference proceedings

Underwood, J. (1997). Breaking the cycle of ignorance: Information technology and the professional development of teachers. In D. Passey & B. Samways (Eds.), *Information Technology: Supporting change through teacher education*. (pp.155-158). London: Chapman & Hall.

Journal Articles
Beasley, R.E., & Vila, J.A. (1992). The identification of navigation patterns in a multimedia environment: A case study. *Journal of Educational Multimedia and Hypermedia*, *1*(2), 209-222.

Web sites
Kearsley, G. (1999). *Explorations in Learning & Instruction: The Theory Into Practice Database*. [Online]. Available: http://www.gwu.edu/~tip/ [10th August 2001].

Additional Information

Acknowledgements
This is an optional section. Acknowledgments or appreciation to individuals for assistance with the manuscript or with the material reported should be included and appear at the end of the article after the References.

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